



King County  
Meeting Agenda

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

King County **King County Ferry Board Executive Committee**

*Boardmembers: Dow Constantine, Chair; Jane Hague, Vice-Chair; Bob Ferguson; Julia Patterson*

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Southwest Conference Room

November 14, 2008

9:30 AM

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**SPECIAL MEETING**

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of October 27, 2008**

**Action Items**

4. Approval of Invoices

5. **FD Resolution No. FD2008-17**

A RESOLUTION related to the operations and finances of the King County Ferry District, adopting the district's 2009 budget and work program and authorizing a property tax levy to implement the 2009 budget.

*On 11/3/2008, the King County Ferry District Deferred.*

*On 11/3/2008, the King County Ferry District Hearing Held.*

6. **FD Resolution No. FD2008-18**

A RESOLUTION authorizing the chair of the King County Ferry District board to execute an intergovernmental agreement with King County related to demonstration projects.

7. **Adjournment**

The King County Ferry District is a special purpose government created to provide passenger ferry service in King County. The Board is composed of the members of the King County Council as ex officio members.

The Clerk of the King County Council provides administrative services to the District.



*Sign language and communication material in alternate formats can be arranged given sufficient notice (296-1000).  
TDD Number 296-1024.*

*ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.*





King County  
Meeting Proceedings

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

King County **King County Ferry Board Executive Committee**

**Boardmembers: Dow Constantine, Chair; Jane Hague, Vice-Chair; Bob Ferguson; Julia Patterson**

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Southwest Conference Room

October 27, 2008

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DRAFT MINUTES

SPECIAL MEETING

The meeting will convene 15 minutes after the conclusion of the King County Council meeting

1. **Call to Order**

*The meeting was called to order at 2:26 p.m.*

2. **Roll Call**

Present: Ms. Patterson, Mr. Constantine and Mr. Ferguson  
Excused: Ms. Hague

3. **Approval of Minutes of September 26, 2008**

*Boardmember Patterson moved approval of the minutes of September 26, 2008. The motion passed unanimously.*

**Action Items**

4. **Approval of Invoices**

*Kjris Lund, Executive Director, reported on a summary of the outstanding invoices and on the current status of budget.*

*Boardmember Patterson moved approval of the invoices as presented. The motion passed unanimously.*

5. **Letter to Governor Regarding State Funding Commitment of \$8.5 million for Ferry District**

*Ms. Lund provided a draft letter to Governor Gregoire regarding the state's sale of passenger-only ferries that was intended to support the District's work plan and recommended that the letter be signed by King County Executive Ron Sims and Ferry District Chair Patterson. After discussion, Boardmember Ferguson moved to send the letter. The motion passed unanimously.*

6. **Approval of Scope of Work to King County ILA for Demonstration Projects Technical Work**

*Ms. Lund explained the proposed changes to the scope of the interlocal agreement with King County. The proposed changes relate to the demonstration projects, route preparations and development of specifications for service providers and the marine division.*

*After discussion, Boardmember Patterson moved to refer the proposed amendments to the interlocal agreement to the full board. Bill Greene, director of the marine division, indicated that the division still wants to work on language before the board takes action.*

*Mike Anderson, KPPF, answered questions of the committee.*

## Briefings

7. **FD Briefing No. FD08-B05**

Update on Seacrest Park Interim Dock Improvements

*This briefing was not held.*

**Not Held**

8. **FD Briefing No. FD08-B08**

Percent for Art policy

*Ms. Lund began a discussion on whether the one percent for art policy of King County should be applied to the district's vessels and projects.*

*Jim Kelley and Cath Brunner, 4Culture, answered questions of the committee.*

**Presented**

9. **FD Briefing No. FD08-B09**

Ferry District 2009 Budget, Service Plan, Fares, Levy, Bonding

*Ms. Lund reviewed the proposed budget for the marine division as transmitted by the King County executive and noted that the proposal includes a 6 year CIP and 2009 operating budget. She indicated that the budget resolution to be considered by the board will include the 2009 levy amount.*

*Bill Greene answered questions of the committee.*

*After discussion, Chair Constantine directed staff to prepare new budget proposals based on the discussion.*

**Presented**

## 10. **Manager Reports**

### Marine Division Manager

*Bill Greene gave the committee a quarterly report on both the Elliott Bay Water Taxi and the Vashon passenger-only ferry. He noted that there had been only two complaints on transit connections to the ferries.*

### Executive Director

*Ms. Lund noted that because there were only two responses to the RFP for accounting services, she is re-advertising the RFP.*

## 11. **Adjournment**

*The meeting was adjourned at 3:47 p.m.*

The King County Ferry District is a special purpose government created to provide passenger ferry service in King County. The Board is composed of the members of the King County Council as ex officio members.

The Clerk of the King County Council provides administrative services to the District.

Approved this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Clerk's Signature

King County Ferry District Budget Report

King County Ferry District Fund	Adopted 2008	2008 Reallocated for Management Control	2008 Supplemental Budget	Aug 1 2007 to Dec 2007 Invoices	Jan 2008 to April 2008 Invoices	May 2008 to June 30, 2008	July - August 2008	September 2008	October 2008	Billed to Date	Budget Authority Remaining
<b>Revenue</b>											
Estimated Property Tax Receipts	18,967,647	17,978,819	18,203,552								
<b>Total Revenue</b>	<b>18,967,647</b>	<b>17,978,819</b>	<b>18,203,552</b>								
<b>Operating Costs - Start-up and Phase I</b>											
Shuttle Service	1,145,312	428,293	325,641								325,641
Contract Argoxy - Elliott Bay Water Taxi	418,464	402,625	402,625								108,018
Contract WSP		883,126	883,126								671,875
Management & Support	1,445,833	279,215	279,215								0
Marine Division Direct Labor											25,595
Advertising and Promotion											-10,323
Jarvis expense											-108
Demonstration Project Technical Analysis											150,000
Marine Division Consulting Support		499,331	499,331								444,765
Engineering Services		79,326	79,326								79,326
Office Expense - phone, supplies		48,000	48,000								32,018
Memberships		5,000	5,000								5,000
Overhead		173,161	173,161								172,477
Leases & Equipment		93,640	27,640								27,640
Payment for 2007 Services (August 1 - December 31)		41,077	41,077	41,077							0
<b>Total Marine Division Operations</b>	<b>3,089,898</b>	<b>2,932,936</b>	<b>2,932,936</b>	<b>41,077</b>							<b>1,987,328</b>
<b>Marine Division Capital Program from District Revenue</b>											
Capital Acquisitions & Construction	1,823,965	317,193	346,000								346,000
Vessels											0
Terminals											0
Tie-up Site											0
Seattle Terminal		337,923	198,000								198,000
Vashon Terminal		2,288,824	307,000								307,000
Soacrest Terminal		787,956	123,000								123,000
Demonstration Projects		380,996	420,000								420,000
Planning & Engineering											0
Management & Support											0
<b>Total Marine Division Capital</b>	<b>1,823,965</b>	<b>4,132,892</b>	<b>1,394,000</b>								<b>1,394,000</b>
Revenue for Capital Commitments	13,334,073	30,471,133	13,435,450								13,435,450
<b>Total Capital Program from District Revenue</b>	<b>15,158,038</b>	<b>14,564,026</b>	<b>14,827,450</b>								<b>14,827,450</b>
<b>District Management &amp; Oversight</b>											
District Administration & Management Oversight	200,000	273,000	273,000								0
Executive Director & Communications Services		65,000	65,000								-1,073
Legal Services		50,000	50,000								24,403
Clerk		50,000	50,000								37,893
Accounting Services (and other technical support)		17,500	17,500								39,579
Insurance		1,500	1,500								-1,063
Office Expenses: supplies, postage, copying		5,000	5,000								579
Web programming, hosting, domain names		482,000	482,000								-575
<b>Total Ferry District Expenses</b>	<b>18,267,607</b>	<b>17,978,819</b>	<b>18,203,552</b>	<b>41,077</b>	<b>174,978</b>	<b>158,628</b>	<b>2,677,023</b>	<b>2,437,245</b>	<b>425,273</b>	<b>1,294,422</b>	<b>16,909,130</b>
Revenue Less Expenses											



# KING COUNTY FERRY DISTRICT

516 Third Avenue | Room W 1039 | Seattle, WA 98104  
206.296.1020 | Info@kingcountyferries.org  
www.kingcountyferries.org

November 14, 2008

## Invoice Summary

### Marine Division

August services \$381,473.97

### Lund Consulting, Inc./Cocker Fennessy

October services \$37,462.96

### KPFF Consulting Engineers

September services \$6,336.62

Board of Supervisors: Julie Paterson, Chair; Jane Hague, Vice Chair; Dow Constantine,  
Reagan Dunn; Bob Ferguson; Larry Gossett; Kathy Lambert; Larry Phillips; Pete von Reichbauer  
Executive Director: Kristine Lund

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## LUND CONSULTING INC.

## INVOICE 2008-08

November 8, 2008

Dow Constantine, Chairman  
 King County Ferry District Executive Committee  
 1200 King County Courthouse  
 516 Third Avenue  
 Seattle, WA 98104

MANAGEMENT

COMMUNICATIONS

PLANNING

FUNDRAISING

King County Ferry District Executive Director and Communications Services

Approved Contract Phase 1: \$73,000.00  
 Approved Contract Phase 2: 382,158.00  
 Total Contract Value: 455,158.00  
 Billed to Date: 236,557.76  
 Billed with this Invoice: 274,020.72  
 Contract Balance: 181,137.28

Invoice Period: September 1-30, 2008Professional Services:

Kjristine Lund, Prncipal,	133.0 hours @ \$195.00	25,935.00
Dennis Sellin, Senior Associate	5.0 hours @ \$185.00	No charge

Lund Consulting, Inc. Professional Services:		\$25,935.00
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## Expenses:

Parking:	210.46	
Total Expenses:		\$210.46

*Lund Consulting acting as agent for:*  
 Cocker Fennessy, Professional Services

\$11,317.50

**Total Amount Due:****\$37,462.96**

411 University Street

Suite 1200

Seattle Washington 98101

Telephone &gt; 206.442.4254

Fax &gt; 206.322.8486

www.lundconsulting.com

KDFD INVOICE

NOVEMBER 8, 2008

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**Kjristine Lund timesheet**

<b>Date</b>	<b>Activities</b>	<b>Hours</b>
1- Oct	Follow-up with Marine Division on Vashon bus service; Seacrest dock condition; billings and expenses for marketing. Coordinate with UW Bothell on market research. Initiate process to send Governor letter on vessel sale proceeds. Meet with ferry board staff. Brief Kirkland neighborhood association on ferry demonstration process.	10
2- Oct	Research advertising potential. Follow-ups from demonstration community contacts.	4
3- Oct	Respond to email and voice mail.	2
6- Oct	Work on revision to legal contract. Apply for business license for district. Work on supplemental budget analysis. Prepare for labor meeting. Work on ILA scope. Write letter for labor meeting.	8
7- Oct	Meet with labor negotiation team and union representatives. Work on ILA and supplemental budget.	4
8- Oct	Monitor service disruption situation. Work on sales tax exemption.	1.5
9- Oct	Coordinate with Sound Transit on negotiation questions. Budget analysis and research.	1.5
10- Oct	Coordinate with Marine Division on progress, budget, and capital projects. Review progress report. Respond to email and voice mails.	2
13- Oct	Work on 2009 budget, ILA, and meeting packets. Work on Interfund transfer documents. Review invoices. Prepare budget status report. Coordinate on 2009 legislative agenda.	8
14- Oct	Research levy for 2009. Respond to questions from PVR staff. Coordinate with Marine Division.	4
15- Oct	Draft meeting packet materials. Meet with staff. Work with member staff on levy questions. Meet with Supervisor Phillips.	8
16- Oct	Work on 2009 budget analysis.	4
20- Oct	Review costs per rider data. Coordinate with Marine Division.	2
21- Oct	Meet with staff on 2009 budget. Review billing issue with WSF. Review accounting RFP responses. Respond to emails and voice mail. Prepare for October 27 meeting of EC.	8



KCFD INVOICE

NOVEMBER 8, 2008

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Date	Activities	Hours
22- Oct	Prepare agenda, reports, materials, ad notice, coordinate speakers for EC meeting. Media response on anti-foot ferry column. Coordinate budget information requests with division and Executive staff.	8
23- Oct	Meet with budget team, board staff, committee chair Constantine. Review levy options. Assess scenarios as requested.	6
24- Oct	Work on demonstration project ILA. Work on re-advertising accounting RFP. Work on 1% for art information. Prepare public notice back-up information, per clerk request.	7
26- Oct	Teleconference with Rod Kaseguma. Prepare presentations for EC meeting. Prepare budget report.	6
27- Oct	EC meeting. Follow-up on ILA and budget report. Follow-up on web notices. Follow-up on levy data request.	8
28- Oct	Meet with Ballard community representatives. Work on scenarios and budget analysis. Research budget data. Respond to media inquiries. Information prep for public hearing. Follow-up with community questions. Follow-up on ILA scope and considerations with KPFF.	8
29- Oct	Work on ferry budget scenarios. Coordinate with Supervisor staff on levy and service questions and research requests.	8
30- Oct	Coordinate with budget and Executive office on scenario data requests. Follow-up ILA scope questions. Coordinate with team on media event for final day of EBWT. Budget work.	7
31- Oct	Media event for EBWT. Meet with board staff on budget and public hearing questions. Respond to data requests. Begin analysis of scenario data provided by budget office.	8
		133





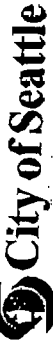
12:02 PM 295

*found*

Expiration Time: 12:02 PM 295  
12:02 PM 295

Valid only if displayed properly. SEE OTHER SIDE  
Tape THIS receipt to inside of car's side window.

2259593



06:00 PM 311

*Ferry*

Expiration Time: 06:00 PM 311  
06:00 PM 311

Valid only if displayed properly. SEE OTHER SIDE  
Tape THIS receipt to inside of car's side window.

2259593



10:02 AM 302

*Ferris  
Ball*

Expiration Time: 10:02 AM 302  
10:02 AM 302

Valid only if displayed properly. SEE OTHER SIDE  
Tape THIS receipt to inside of car's side window.

3615656

**PLACE FACE UP ON DASH**  
United Parking # 4561  
Retain for proof of purch  
Inquiries 206-284-6303  
DO NOT PAY ATTENDANT  
Expiration Date/Time  
**EXP 04:28PM**  
**OCT 27, 2008**

Purchase Date/Time: 01:28pm Oct 27, 2008  
Total Due: \$23.30 Rate: 2 - 3 Hrs- \$20.00  
Total Paid: \$23.30 Payment Type: Card  
#\*\*\*\*-6013, MasterCard  
Auth #: 095614 Ticket #: 48003130  
S/N #: 10000711643  
Setting: 4561

YOUR PAYMENT INCLUDES  
16.5% in Taxes  
SEATTLE PARKING TAX 7.5%  
RETAIL SALES TAX 9%

*Ferry  
Ball*

**RECEIPT**

United Parking # 4561  
Retain for proof of purch  
Expiration Date/Time: 04:28pm Oct 27, 2008  
Purchase Date/Time: 01:28pm Oct 27, 2008

Total Due: \$73.30 Rate: 2 - 3 Hrs- \$20.00  
Total Paid: \$23.30 Payment Type: Card  
MasterCard  
Ticket #: 48003130

Auth #: 095614  
Setting: 4561

THIS SIDE UP ON DASH

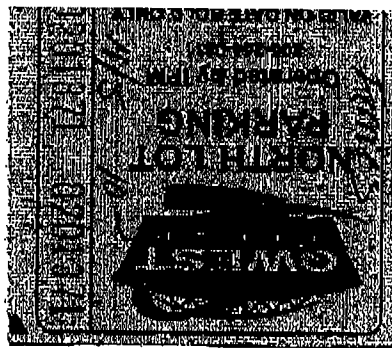
PLACE FACE UP ON DASH  
U-PARK 50  
414 4TH AVE  
SEATTLE, WA  
206-284-9397  
206-284-9397  
Expiration Date/Time  
**EXP 05:54PM**  
**OCT 15, 2008**

Purchase Date/Time: 01:54pm Oct 15, 2008  
Total Due: \$10.00  
Total Paid: \$10.00  
Payment Type: Card  
#4000-9075, MasterCard  
Ticket #: 0010423

SM #: 1000750242  
Settings: 050

THANK YOU!  
U-PARK  
P.O. BOX 9662  
SEATTLE, WA 98108

**RECEIPT**  
U-PARK 50  
414 4TH AVE  
Expiration Date/Time: 05:54pm Oct 15, 2008  
Purchase Date/Time: 01:54pm Oct 15, 2008  
Total Due: \$10.00  
Total Paid: \$10.00  
Payment Type: Card  
MasterCard  
Ticket #: 0010423  
Setting: 050



PLACE FACE UP ON DASH  
United Parking # 4561  
Retain for proof of purch  
Inquiries: 206-284-6303  
DO NOT PAY ATTENDANT  
Expiration Date/Time  
**EXP 04:21PM**  
**NOV 03, 2008**

Purchase Date/Time: 12:21pm Nov 03, 2008  
Total Due: \$27.95  
Total Paid: \$27.95  
Payment Type: Card  
#4000-8073, MasterCard  
Ticket #: 7302941

Auth #: 027394  
SM #: 1000711643  
Settings: 4501

YOUR PAYMENT INCLUDES  
16.5% in Taxes  
SEATTLE PARKING TAX 7.5%  
RETAIL SALES TAX 9%

**RECEIPT**  
United Parking # 4561  
Retain for proof of purch  
Expiration Date/Time: 04:21pm Nov 03, 2008  
Purchase Date/Time: 12:21pm Nov 03, 2008  
Total Due: \$27.95  
Total Paid: \$27.95  
Payment Type: Card  
MasterCard  
Ticket #: 7302941  
Auth #: 027394  
Settings: 4501

Impark  
TICKET  
IMPARK LOT 16  
106-381-1788  
DATE: 10/03/08 12:01 PM  
TIME: 12:01 PM  
FAIRMONT PARKING GARAGE  
411 UNIVERSITY STREET  
SEATTLE WA 98101  
206-621-1700  
MSTR SALE  
ACCT. NUMBER EXP  
XXXXXXXXXXXX8093 XXXX  
TOTAL \$14.88  
THANK YOU  
CUSTOMER COPY

PLACE FACE UP ON DASH  
United Parking # 4561  
Retain for proof of purch  
Inquiries: 206-284-6303  
DO NOT PAY ATTENDANT  
Expiration Date/Time  
**EXP 03:59PM**  
**OCT 23, 2008**

Purchase Date/Time: 12:59pm Oct 23, 2008  
Total Due: \$23.30  
Total Paid: \$23.30  
Payment Type: Card  
#4000-8073, MasterCard  
Ticket #: 4100320

Auth #: 022953  
SM #: 1000711643  
Settings: 4501

YOUR PAYMENT INCLUDES  
16.5% in Taxes  
SEATTLE PARKING TAX 7.5%  
RETAIL SALES TAX 9%

**RECEIPT**  
United Parking # 4561  
Retain for proof of purch  
Expiration Date/Time: 03:59pm Oct 23, 2008  
Purchase Date/Time: 12:59pm Oct 23, 2008  
Total Due: \$23.30  
Total Paid: \$23.30  
Payment Type: Card  
MasterCard  
Ticket #: 4100320  
Auth #: 022953  
Settings: 4501

Impark  
TICKET VOID IF RE-SOLD  
IMPARK LOT 16  
106-381-1788  
DATE: 10/23/08 03:59 PM  
TIME: 03:59 PM  
FAIRMONT PARKING GARAGE  
411 UNIVERSITY STREET  
SEATTLE WA 98101  
206-621-1700  
MSTR SALE  
ACCT. NUMBER EXP  
XXXXXXXXXXXX8093 XXXX  
TOTAL \$14.88  
THANK YOU  
CUSTOMER COPY

PLACE FACE UP ON DASH  
United Parking # 4578  
Retain for proof of purch  
Inquiries: 206-284-6303  
DO NOT PAY ATTENDANT  
Expiration Date/Time  
**EXP 12:02PM**  
**OCT 31, 2008**

Purchase Date/Time: 11:02am Oct 31, 2008  
Total Due: \$8.15  
Total Paid: \$8.15  
Payment Type: Card  
#4000-8073, MasterCard  
Ticket #: 5100315

Auth #: 026031  
SM #: 1000740227  
Settings: 4578

YOUR PAYMENT INCLUDES  
16.5% in Taxes  
SEATTLE PARKING TAX 7.5%  
RETAIL SALES TAX 9%

**RECEIPT**  
United Parking # 4578  
Retain for proof of purch  
Expiration Date/Time: 12:02pm Oct 31, 2008  
Purchase Date/Time: 11:02am Oct 31, 2008  
Total Due: \$8.15  
Total Paid: \$8.15  
Payment Type: Card  
MasterCard  
Ticket #: 5100315  
Auth #: 026031  
Settings: 4578

Impark  
TICKET  
IMPARK LOT 16  
106-381-1788  
DATE: 10/31/08 12:02 PM  
TIME: 12:02 PM  
FAIRMONT PARKING GARAGE  
411 UNIVERSITY STREET  
SEATTLE WA 98101  
206-621-1700  
MSTR SALE  
ACCT. NUMBER EXP  
XXXXXXXXXXXX8093 XXXX  
TOTAL \$14.88  
THANK YOU  
CUSTOMER COPY

11

=====

PARKING PENALTY FEE

REASON: OVER TIME

REFERENCE #: 40475658

=====

LIC: 601WTR WA

VEH: BLU MB 2D

LOC: 312 Cherry Street

LOT/STALL: 4561 - 7

DATE/TIME: 10/27/2008 17:24

CHECKER: 30068 *Henry*

=====

PARKING PENALTY FEE: \$38.00

=====

PENALTY FEE DUE WITHIN 15 DAYS.

A LATE CHARGE WILL BE ADDED TO

THE PARKING PENALTY FEE AFTER 15

DAYS. WE RESERVE THE RIGHT TO

REFER UNPAID ACCOUNTS TO

COLLECTION.

=====

ADDITIONAL LATE CHARGE: \$25.00

TOTAL DUE AFTER 15 DAYS: \$63.00

=====

COMMENT:

MAKE CHECKS PAYABLE TO:

=====PARKING SERVICES=====

DIVISION OF

United Parking Services LLC

PHONE: (206) 729-0590

EMAIL: SEAPPF@DIAMONDPARKING.COM

To Pay Online:

<http://diamondparking.com/payments>

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